

# JOB ANNOUNCEMENT

Human Resources Department, 2006 South Ankeny Blvd., Bldg. 1, Ankeny Iowa 50023  
 Phone: (515) 964-6301 FAX: (515) 965-7316 Email: jobs@dmacc.edu  
 WEB: <https://jobs.dmacc.edu>

## Position Information

Job Title	Carpenter/Painter (Search Extended)
Campus	Ankeny Campus
Job Number	24-C35
Employment Date	As soon as possible.
Job Category	Standard
Application & Position Contact Information	Human Resources at (515) 964-6479 or jobs@dmacc.edu for information concerning the application process. Marc Yingling at 515-964-6368 or mcyingling@dmacc.edu for information concerning the position or your status once the position has closed.

## Posting Detail Information

Salary Information	HIRING RANGE: \$21.11 - \$23.45 per hour based on experience. Pay Grade: 08
Job Summary	Perform carpentry and painting tasks necessary to remodel, repair, and maintain the interior and exterior of buildings district-wide.
Essential Functions	<p>Apply paint, stain or varnishes to various finishes of walls, doors and casework.</p> <p>Install, repair or remove equipment, wall systems, furnishings and other building finishes. Complete other carpentry tasks are required.</p> <p>Receive work orders and determine priorities of tasks to be completed. Work with staff/faculty to insure projects are completed as planned.</p> <p>Repair, replace or paint ceiling tile and ceiling grid.</p> <p>Perform other duties as assigned.</p>
Required Qualifications	<p>High school diploma or equivalent.</p> <p>Two years of carpentry experience, including painting experience. (Completion of vocational training in carpentry or painting may be substituted for work experience. 6 months of work experience is equivalent to 15 credits of vocational training.)</p> <p>Valid Iowa Driver's license, or ability to obtain, with a satisfactory driving record.</p> <p>Ability to perform physical tasks involving frequent moving of up to 75 lbs.; frequent bending, twisting, and climbing ladders.</p> <p>Ability to plan, organize and manage time.</p> <p>Demonstrated ability to establish and maintain a professional working relationship with a wide variety of individuals coming from diverse backgrounds.</p>
Desired Qualifications	Computer experience.

Physical Requirements	<p><b>Maximum Constant:</b>  Carry of 7 lbs  Horizontal push/pull force of 5 lbs  Vertical push/pull force of 5 lbs  Grip force of 35 lbs</p> <p><b>Maximum Frequent:</b>  Grip force of 40 lbs</p> <p><b>Maximum Occasional:</b>  Lift of 50 lbs from knuckle to waist  Lift of 65 lbs from floor to waist  Lift of 20 lbs from floor to shoulder  Carry of 65 lbs  Horizontal push/pull force of 30 lbs</p> <p><b>Constant:</b>  Neck extension  Hand coordination  Standing/Ability to be Mobile</p> <p><b>Frequent:</b>  Climb of 12-22 inches  Forward reach of full arm's length  Overhead reach of full arm's length  Lateral reach of full arm's length  Bend  Crouch/kneel  Neck flexion  Balance</p> <p>Mobility accommodations will be reviewed on a case-by-case basis and determined by the essential functions of this position.</p>
Physical Demand Category	Heavy
Post offer, Pre-Employment Physical Test	Prior to starting employment, all persons are required to have a post offer, pre-employment physical verifying the physical ability to perform the duties described.
Work Schedule	Monday - Friday, day hours.
Posting Date	05/22/2024
Deadline for Submitting Applications	07/28/2024
Open Until Filled	No
Special Instructions to Applicants	<p><b>PLEASE NOTE: If you applied to the previous posting your application will continue to be considered and you need not reapply.</b></p> <p>DMACC is an Affirmative Action/Equal Employment Opportunity employer and embraces diversity. Women, minorities, individuals with disabilities and veterans are encouraged to apply. Individuals with disabilities desiring a reasonable accommodation in the application process should notify Human Resources at 515-964-6301 or by email <a href="mailto:jobs@dmacc.edu">jobs@dmacc.edu</a>.</p> <p>THIS VACANCY REQUIRES: 1) A complete DMACC Employment Application (personal information, educational history, employment history, and supplemental questions). Incomplete applications and commenting "See Resume" will not be accepted. The application form will be used to screen applicants for required qualifications. 2) Attachment of transcripts to your electronic application. Transcripts must include the applicant's name and degrees conferred. Scanned copies are acceptable.</p>
Quick Link for Postings	<a href="http://jobs.dmacc.edu/hr/postings/11566">http://jobs.dmacc.edu/hr/postings/11566</a>

Des Moines Area Community College shall not engage in nor allow discrimination covered by law against any person, group or organization. This includes in its programs, activities, employment practices, or hiring practices, and harassment or discrimination based on race, color, national origin, creed, religion, sex, sexual orientation, gender identity, age, disability, genetic information (in employment), and actual or potential parental, family or marital status. Veteran status in educational programs, activities, employment practices, or admission procedures is also included to the extent covered by law.

Individuals who believe they have been discriminated against may file a complaint through the College Discrimination Complaint Procedure (HR3010). Complaint forms may be obtained from the Campus Provost's office, the Academic Deans' office, the Judicial Officer, or the EEO/AA Officer, Human Resources. ADA questions and concerns may be directed to the Section 504/ADA Coordinator at 2006 S Ankeny Blvd, Bldg 6, Ankeny, IA 50023, phone 515-964-6857, dso@dmacc.edu. Title IX questions and concerns may be directed to the Title IX Coordinator at 2006 S Ankeny, Blvd, Bldg 1, Ankeny, IA 50023, phone 515-964-6216, Title9@dmacc.edu. Questions or complaints about this policy may be directed to the Director of the Office of Civil Rights, U.S. Department of Education, John C. Kluczynski Federal Building, 230 S. Dearborn Street, 37th Floor, Chicago, IL 60604-7204, phone 312/730-1576, fax 312-730-1576, TDD 800-877-8339, email OCR.Chicago@ed.gov.