

## Digital Skills

## **Learn Essential Computer Skills and More!**

Join us for an engaging digital literacy program designed to enhance your computer skills. Whether you're a beginner or looking to advance your knowledge, we have classes for everyone.

## **CLASSES**

Level 1: Introduction to Basic Computers and Microsoft Word

Tuesdays 10:00 am - 11:30 am & Wednesdays 1:00 pm - 2:30 pm Gain fundamental computer skills Learn

**Level 2: Microsoft Excel** 

Tuesdays, 12:30 pm - 2:30 pm

essential Microsoft Word tools

Explore the power of Microsoft Excel Master spreadsheet creation and data analysis

Level 3: Microsoft PowerPoint and Outlook

Thurdays, 10:00am - 12:00pm

Create dynamic presentations with PowerPoint Streamline email and organization with Outlook

Starting
September 3rd! Go
to the link or QR
Code to register.

OR

**CLICK HERE TO REGISTER** 



scan me

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Questions? Email or call Immaculate at icokoruwa@dmacc.edu or 515-697-1472



